

HOW TO SET UP ONLINE BANKING

Follow these easy steps:

1. Go to WWW.CENTEXCITIZENSCU.COM (click online banking)
2. Click on **"ENROLL NOW"** which is located in the dark blue online banking box (Top right-hand side of page) at the bottom of the box
 - A) Enter your member number (ACCOUNT NUMBER)
 - B) PIN# (last four of primary account owner's social security #)
 - C) Setup your LOGON ID (user name), SECURITY CODE (password),
 - D) click **"Log on "**, click **"Here"**
 - E) Confirm your LOGON ID (user name), SECURITY CODE (password), click **"Log on "**
 - F) Complete enhanced authentication by selecting 3 Questions & Creating a Security Phrase
 - G) Agree to the Terms & Conditions- check the box below
 - H) Enter your Email Address, then confirm and save (all done)



*After Setting Up Online Banking, Sign Up For E-Statements and E-Notices

***E-STATEMENT ENROLLMENT INSTRUCTIONS**

Follow these easy steps:

1. Go to WWW.CENTEXCITIZENSCU.COM
 2. **"LOG ON"** to your **"ONLINE BANKING"**
 3. Click on **"E-Statements"** a pop up will appear then hit **"I AGREE"** and a new pop up will appear
 4. SELECT MEMBER ID ON DROP DOWN and hit continue
 5. Then a new page will open; which is the **"Online Statement Enrollment Agreement"**
 6. Click on **"ESign Document"** to open document and receive access code; type code in the box below.
 7. To accept; click **"I AGREE"** which will take you to the deliver preference page
 8. E-Statement is selected as your deliver preference; click **"NEXT"** to confirm
 9. Click **"Enroll"** to complete your E-Statement enrollment
- Once your enrollment is completed; your statement history will be available up to 18months.
An email notification will be sent when a new statement is available for viewing.



*** E-NOTICES ENROLLMENT INSTRUCTIONS**

Follow these easy steps:

1. Go to WWW.CENTEXCITIZENSCU.COM
2. **"LOG ON"** to your **"ONLINE BANKING"**
3. Click on **"E-Notices"** this will take you to a new page: Click on **"AGREE"**
4. SELECT MEMBER ID ON DROP DOWN
5. Select delivery method and choose electronic on each document type you wish to have E-Notices
6. Click **"SAVE"** to complete your E-Notices enrollment

Android



HOW TO DOWNLOAD OUR APP

1. GO TO YOUR GOOGLE PLAY STORE OR APPLE APP STORE
2. Click on Search Bar Type In: **"CENTEX CITIZENS CREDIT UNION"**
3. Download It.
4. **Type in Login ID and Security Code**
(Same as your Online Banking ID and Security Code)

MOBILE CHECK DEPOSIT

1. **Maximum Amount for Mobile Deposit \$3,000**
2. **CHECK MUST BE ENDORSED AS FOLLOWS:**
CCCU MOBILE DEPOSIT ONLY, SIGNATURE, ACCOUNT NUMBER
Click **Deposit** (3rd tab)
3. Go down To **Deposit A Check**
4. Choose **Checking Account #** then fill in **Check Amount.**
5. Take a clear picture of the front of check, and then click on **"Use"**. Repeat for the back of the check.
6. Final Step Click on **"Make A Deposit"**
**** Funds are normally received within two business days.**
Please keep your paper checks until the funds are posted to your account.

iPhone



*****NEW TEXTING SERVICE!!!***** To make communicating with or membership easier, CCCU has implemented a new texting service! You can contact us by **TEXTING: 254-562-9296**. STOP=opt out